



## THE LONDON LAW AGENCY LIMITED CORPORATE COMPLIANCE SUPPORT PACKAGES

	1 Private Company (Basic)	2 Private Company (Standard)	3 Private Company (Full)	4 PLC (unlisted)	5 Flat Management Company	Registered Office Only
<b>Annual package fee</b> <i>(not including VAT and expenses eg Companies House filing fees; stamp duty)</i>	£145	£225	£375	£350	£350	£99
<b>Designated advisor in our London office</b>	.	.	.	.	.	
<b>Registered office facility</b>	.	.	.	.	.	.
<b>Maintenance of statutory registers (electronic)</b>	.	.	.	.	.	
<b>Maintenance of statutory registers (hard copy)</b>	.	.	.	.	.	
<b>Provision of corporate secretary (optional)</b>	.	.	.	.		
<b>Preparation and filing of Annual Return</b>	.	.	.	.	.	
<b>Preparation and filing of CH forms</b> <i>(electronic and paper)</i>		.	.	.	.	
<b>Alteration of Accounting Reference Date</b>		.	.	.	.	
<b>Year end procedures and meetings</b>		.	.	.		
<b>Board appointments</b> <i>(non incorporation related)</i>		.	.	.		
<b>Board resignations</b> <i>(non incorporation related)</i>		.	.	.		
<b>Share allotments</b> <i>(non incorporation related)</i>		.	.	.		
<b>Share transfers</b> <i>(non incorporation related)</i>		.	.	.		
<b>Warning notices of impending filing dates</b>	.	.	.	.		
<b>Dormant company accounts</b>		.	.			
<b>Ad hoc board minutes and resolutions</b>			.			
<b>Standard director service agreement</b>						
<b>Re-drafting or review of memorandum and articles</b>						
<b>Alteration or reorganisation of share capital</b>						
<b>Reconstruction of statutory registers</b>						

Please note that we do provide the additional services set out in the shaded area, but these are not included in any package fee. Where any activity or service is not included in any package fee a separate charge will apply in addition to the subscription fee.

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